

HIGH COMMISSION OF INDIA WELLINGTON

KINDLY SENT THE CHECKLIST ALONG WITH THE APPLICATION


Application No:

Date :

Dear Applicant,

Kindly refer to your application for Overseas Citizenship of India

The Application is received incomplete which is hereby returned

The Documents which are not received are marked with the sign  below

Please resend the Application along with documents provided earlier along with the additional documents which has been marked below a 

Documents Checklist for Reissue of OCI card

Online Application form filled on website (<https://ociservices.gov.in/welcome>) :

Note: Part A and Part B needs to be filled Dont Skip or leave system idle for long

Mandatory : Applicant should fill the name/ Date of birth / parents name / spouse name exactly same as passport and we require proof to validate the names

Photo Specifications - Photo format should be in "JPEG" check before upload for sample form click on the below link


(<https://www.hciwellington.gov.in/content/Sample-Document-Form.pdf>)

Documents to be upload by the applicant (Select any drop down and upload below documents only)

1. Attested copy of NZ passport / foreign passport
2. Attested copy of citizenship certificate
3. Marital status document refer point 7 for adult and minor child parents
4. OCI Declaration for Voter and Ration card

Justice of Peace / Registrar Attested copies only (Note: No solicitor attested documents will be accepted & if Self Attested copies same needs to be done on the counter with original documents)

List of Attested documents to be sent along with application no original documents are required if its attested

1. Copy of JP Attested current New Zealand / foreign passport
2. Copy of JP Attested Citizenship Certificate of the applicant.
3. Declaration from the applicant for status regarding voter and OCI card
4.  Form in (https://www.hciwellington.gov.in/content/New_Declaration_by_the_OCI_Applicant.pdf)
4. Marital Status based documents required below to add or remove your spouse name)
"Separated but not divorced" - Please provide the relevant legal documents as required
"Married" - Please provide the government-apostilled marriage certificate only
"Divorcee" - Please provide the divorce document or the official court order
"Widow or Widower" - Please provide the death certificate of the spouse and enter the actual name of the spouse, rather than marking it as 'NA
5. Physical Old OCI card is mandatory
6. In case of lost OCI card kindly submit the FIR copy with OCI number on it
7. Proof of Fee Payment (How to do fee payment refer : <https://www.hciwellington.gov.in/page/fee-payment/>)
\$46 for reissue of OCI card
\$168 in case of Lost OCI card / PIO to OCI card conversion
(How to do fee payment refer : <https://www.hciwellington.gov.in/page/fee-payment/>)

You have paid \$ _____ Kindly pay remaining fees \$ _____ Note: only if you have paid incorrectly previously or not paid the amount